

Instructions for Filling Student Registration Sheet (SRS) for School

Important Note & Instructions : Separate SRS to be prepared for each class & also for each stream in case of XI & XII.

Coding to be done as per following:

◆ Coding for Class:

V	0	5	VI	0	6	VII	0	7	VIII	0	8
IX	0	9	X	1	0	XI	1	1	XII	1	2

◆ Coding for Stream:

V to X	0	XI & XII (Maths)	1	XI & XII (Bio)	2
XI & XII (Comm)	3	XI & XII (Arts)	4	XI & XII (Other)	5

Roll Nos. are of 12 digits & to be provided to the students as per following:

1	3	-	-	-	-	-	-	-	-	-	-
Year Code (Fixed)		School Code (to be allotted by Resonance)				Class Code		Stream Code		Sr. No. of Student	

Example-1: Suppose School Code of a particular school is 0035 then the first student of Class: XII (Commerce) of that school will be given following Roll No.-

1	3	0	0	3	5	1	2	3	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---

Example-2: Suppose School Code of a particular school is 8395 then the 146th student of Class: VIII of that school will be given following Roll No.-

1	3	8	3	9	5	0	8	0	1	4	6
---	---	---	---	---	---	---	---	---	---	---	---

Name of School: _____

City/Town: _____ District: _____ State: _____

School Code: Class: _____ Class Code: Stream: _____ Stream Code:

Format for Filling the details of Student is given on the back side it is being illustrated in the example below:

S.No.	Roll No.											Name of Student (in Capital Letters)	Class	Stream	Mobile No. of Student / Parent										
1	1	3	8	3	9	5	0	5	0	0	0	1	RAJ KAUSHIK	V	NA (for Class V to X)	9	3	1	4	3	1	0	9	6	6
2	1	3	8	3	9	5	1	1	1	0	0	1	JITU KHANDELWAL	XI	Maths	9	3	5	2	8	9	0	6	1	1

Note: 1. Format of SRS given on the back page is to be filled separately for each class & each stream. In case of more SRS required, School Co-ordinator can get the photo-copies of the format given on the back page. 2. SRS To be Photocopied to retain a copy with School after filling-in and original copy to be sent to Resonance.

